

## **Youth Mentor**

### **Summary of Position**

Volunteers mentor youth transitioning from the GED program at SE Works into post-secondary education. Most of the youth are from Southeast Portland and have completed a GED tutor and testing program qualifying them to enter into post-secondary education. As a mentor you will provide educational, emotional, and general support to the youth. Mentors can work one-to-one, with groups, or provide specialized support surrounding life skills with the youth.

### **Responsibilities**

- Attend orientation and training
- Give individualized attention to the youth
- Act as a support system for them on various aspects of life.
- Help develop healthy routines and encourage youth
- Hold youth accountable to going to class and/or submitting homework assignments on time
- Meet regularly with Mentor Coordinator to discuss and report student progress.
- Track and record volunteer hours and submit to Mentor Coordinator.

### **Qualifications**

- 18 years of age or older
- Fluency in English
- Good communication skills and the ability to explain concepts
- Patience; the ability to adapt to different learning styles
- Flexibility; the ability to work with youth to develop healthy routines and a schedule for meeting with them
- Able to pass a background check
- Awareness of cultural differences
- Respect for students
- Enthusiasm for learning and a sense of humor

### **Time Commitment**

Mentors commit to at least nine months mentoring. Specific hours may vary depending on mentor/youth schedules. Meet with youth at least once a week (additional phone or email contact may be needed) and attend occasional group activities.

### **Benefits**

- Satisfaction gained by helping others
- Belong to a group of dedicated tutors
- Increase knowledge and improve skills
- Increase work experience
- Learn from peers